



## REGISTRATION INFORMATION

**CITC will hold registration for the Fall 2016 semester on:**

**Monday, June 6** ----- 8:00 am, 11:00 am, 2:00 pm  
**Tuesday, June 7** ----- 8:00 am, 11:00 am, 2:00 pm  
**Wednesday, June 8** ---- 8:00 am, 11:00 am, 2:00 pm  
**Thursday, June 9** ----- 8:00 am, 11:00 am, 2:00 pm  
**Friday, June 10** ----- 10:00 am  
**Tuesday, June 14** ----- 10:00 am, 2:00 pm  
**Friday, June 17** ----- 10:00 am  
**Tuesday, June 21** ----- 10:00 am, 2:00 pm  
**Friday, June 24** ----- 10:00 am

- **APPRENTICES MUST MAKE AN APPOINTMENT TO REGISTER.**
- If apprentices arrive more than 10 minutes late, they will have to wait for the next available appointment.
- Apprentices must fill out their registration packet **PRIOR TO** coming to registration.
- All registration packets will be emailed to each contractor.
- Apprentices will be notified of class day/time prior to the start of the semester.
- Apprentices will be required to take a math assessment that will include the following topics:
  - **Basic arithmetic:** addition, subtraction, multiplication, and division of whole numbers, fractions, and decimals.
  - **Basic Algebraic equations**
  - **Basic Geometry**
- They are given one hour in which to take the test.
- No calculator, cell phone, or other assistance is allowed.
- If apprentices receive a score below 70% they will be required to attend a math review class during the fall semester of school.
- We recommend that those wanting to prepare for the math assessment visit <http://www.gcflearnfree.org/math>
- Registration takes approximately 2 hours (including math assessment).
- If your company has not already submitted an Intent to Hire form for each apprentice, please do so **PRIOR TO REGISTRATION.**
- Please see the Registration Packet for complete details.
- If you have any questions or to make an appointment for registration please call 303-893-1500 and ask for Cory Kunkel or Terry Pritchard.